

Lewistown, PA

July 15, 2021

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, July 15, 2021 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Mark Sunderland; Chief Clerk Cathy Romig; and Treasurer Deb Civitts.*

*Brian Cox was present from The Sentinel.*

*Guests present were Lucas Parkes; Doug Marks; Chastity Fultz; Director of Planning and Development Mark Colussy; Menno Township Supervisor Harry Clever; Director of Human Services Allison Fisher; Bob Henry from JVBDS; Warden Jason Kormanic; Physical Plant Director Lonnie Griffith; Kathy Whalen from JVBDS; Tanner & Taryn Ferguson from MCTV.*

*The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.*

**I. Invocation:** *The Invocation was given by Commissioner Kodish.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of July 1, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

**1. General Fund, Accounts Payable:**

*Cks. 133595 to 133753 and EFT #'s 28055 to 28157 in the amount of \$726,044.25*

**2. Payroll Account:**

*Cks. #79167 to 79173 and Direct Deposit Advices # 39032 to 39272 in the amount of \$365,030.25*

**3. 911 Account:**

*Cks. # 52188 to 52191 and EFT # 20820 to 20822 in the amount of \$17,625.60*

**4. CDBG Account:**

*Ck. # 1560 in the amount of \$283.56*

**5. Liquid Fuels Account:**

*Ck. # 1698 in the amount of \$670.39*

*Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

V. *Treasurer's Report:*

**TREASURER'S REPORT**  
**06/30/2021-7/13/2021**

**General Account** Starting Balance **\$1,338,999.25**

**DEBITS**

|                                  |            |
|----------------------------------|------------|
| Deposits Receipts #107285-107483 | 780,375.71 |
| Transfer from                    | 0.00       |
| Transfer from CAPITAL RESERVE    | 0.00       |
| Transfer from LEPC               | 221.57     |
| Voided Checks                    | 0.00       |
| Transfer from 911                | 21.62      |
| Interest                         | 544.87     |

**TOTAL DEBITS** **\$781,163.77**

**CREDITS**

|                                                      |            |
|------------------------------------------------------|------------|
| Bills Paid CK #'S 133595-133753, EFT'S # 28055-28157 | 726,044.25 |
| Transfer to Payroll CKS 79167-79173, DD 39032-39272  | 365,030.25 |
| Transfer to Act 137                                  | 0.00       |
| NSF CHECKS                                           | 0.00       |
| TRANSFER TO ACT 152                                  | 0.00       |

**TOTAL CREDITS** **\$1,091,074.50**

Ending Balance (Interest @ 0.300% as of 07/13/2021) **\$1,029,088.52**

**Liquid Fuels**

Invested at JV Bank @ 0.300% as of 07/13/2021 \$445,136.15

**Liquid Fuels - Act 89**

Invested at JV Bank @ 0.300% as of 07/13/2021 \$402,790.52

**911 Telephone Account**

Invested at JV Bank @ 0.300% as of 07/13/2021 \$974,875.30

**LEPC**

Invested at JV Bank @ 0.300% as of 07/13/2021 \$27,640.87

**Local Use Fund**

Invested at JV Bank @ 0.300% as of 07/13/2021 \$587,095.30

**Capital Reserve Account**

Invested at JV Bank @ 0.350% as of 07/13/2021 \$15,645,207.97

Report Subject to Audit

*Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

VI. *Meetings and Events:*

*Chairman Sunderland:*

*Meeting Agent for Hospitality  
Airport Authority Board*

*Human Services Quarterly Meeting  
Internal Meetings*

*Commissioner Postal:*

*JVBDS Executive Committee  
Central Counties Youth Detention Center  
SEDA-COG Joint Rail Authority  
Youth Park Association Meeting  
Human Services Department  
AG Shapiro Visit  
Internal Meetings: Veterans, MCCF, Tax Services, Medical insurance*

*Commissioner Kodish:*

*Veterans Day Planning Meeting  
Human Services Quarterly Meeting  
Regional Services Property Committee  
Broadband in PA Web Meeting*

**VII. Public Comment:**

*None to report.*

**VIII. New Business:**

**A. Mifflin County Bridge Program – Recognition of the completion of Menno Township Bridges**

*Harry Clever, Menno Township supervisor spoke and wanted to share how thankful they were for the Bridge Program. It provides up to 90% of the funding for bridge repairs. The funding comes from the \$5.00 fee you pay when you renew your registration. The two bridges in Menno Township were complete tear downs. The bridges are well traveled every day and they were built back in the early 1900s.*

**B. Request for exoneration of 2021 county portion per capita taxes:**

- *Decatur Township tax collector Cindy McKnight - 41*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- C. *Offer for Parcel No.'s 04,01-0338--,000, 04,01-0340--,000, and 04,01-0342--,000, located in Lewistown Borough that is currently in repository for unsold properties - \$1.00*

*Mr. Postal added this is the Lewistown Boroughs Re-development Project that is on Valley and Third Street. They got funds to raise the building that is there.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- D. *Annual Human Services Development Fund Certification*

*Allison Fisher spoke and said this is the annual development fund certification. She said if anyone has any questions feel free to ask. Allison introduced Kathy Whalen and Bob Henry from JVBDS to represent the mental health ID portion of it. Mr. Henry did add that mental health funding is pretty flat from last year.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- E. *Amendment No. 2 to the professional and administrative services agreement with SEDA-COG for the COVID-19 Hospitality Industry Recovery Program (CHIRP)*

*Mark Colussy spoke and said this was made possible by Act 1 of 2021. There were funds made available out of the Workers' Compensation Security Fund. There were 20 businesses in Mifflin County to receive the grant. The following businesses had to provide their expenses in order to receive the funds; Patti Dee, Inc \$8,128.80; Shy Bear Brewing, LLC \$28,128.80; The Reedsville Reserve LLC \$13,128.80; Main Street Bar of Milroy Inc \$28,128.80; Super 8 of Burnham/Lewistown \$28,128.80; Quality Inn & Suites of Burnham/Lewistown \$33,128.80; Big Daddy's Grill and Chill LLC \$28,128.80; Milroy Hospitality LLC/ Best Western Nittany Inn \$33,128.80; Michele's OIP Restaurant and Pizzeria \$28,128.80; Major League Bottle Shop LLC \$28,128.80; Shree Mani LLC \$23,128.80; The Briar Rose Bed and Breakfast \$8,128.80; Log Cabin Inn of Lewistown LLC \$28,128.80; Happy Holiday LLC \$38,128.80; Yakamook Family LLC \$28,128.80; Parth Hospitality Inc \$13,128.80; Red's Diner \$33,128.80; Boulevard BBQ \$28,128.80; Honey Creek Inn Inc \$23,128.80; and South Side Hoagie Shop \$33,128.80 with a grand total of \$512,576.00.*

*Motion was made by Commissioner Postal to approve Amendment No. 2. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- F. *Appointment of Duane McMullen, Lewistown, PA to the Mifflin County Industrial Development Authority to fill an un-expired term – term expires September 29, 2022*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- G. *Contract with Patrick J. Zirpoli, LLC, Milanville, PA for the PREA (Prison Rape Elimination Act) Audit at the Correctional Facility - \$3,500.00*

*Mr. Kormanic spoke and said this is our contract with an outside auditor. They will come in and inspect the facility using Department of Justice Guidelines to certify us in being PREA compliant. When they come to inspect some things they will be looking for are the Physical Inspection of facility, our staffing, our reporting requirements to the Department of Corrections, procedures, and how we handle investigations that occur inside the prison with inmates. This happens every 3 years. This year the audit will start at the beginning of November and will last a few days.*

*Motion was made by Commissioner Postal to approve the contract with Patrick J. Zirpoli, LLC. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*H. Annex Project (General Contract) change orders:*

- *No. 1-022 with Lobar Inc., Miscellaneous curb and side walk revisions - \$1,823.34*
- *No. 1-023 with Lobar Inc., window 7R at stair C correction - \$432.64*
- *No. 1-024 with Lobar Inc., EIFS revisions - \$5,838.77*

*Mr. Griffith spoke and said we changed some elevation areas to improve handicap accessibility for change order 1-022, and for change order 1-024 they had to make changes for how the outside of the building will look.*

*Motion was made by Commissioner Postal to approve of the Annex change orders. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*I. Bids for the Road Reconstruction for Granville Run Road, CDBG Project*

- *Jay Fulkroad & Sons, Inc. - \$192,831.50*
- *Glenn O. Hawbaker, Inc. - \$136,860.00*
- *HRI, Inc. - \$159,980.00*

*Mr. Marks spoke and said this is project in Granville Township. The road will be re-paved with stoning put on the sides where needed and some minor milling. This project is funded out of CDBG funds. Glenn O. Hawbaker was the lowest bid out of the three. This is a county based bid and a change order will follow. The length of the road is about 1,400 feet.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*J. Bids for the South Side Improvement Project – ADA Curb Ramps – Contract No. 2021-01*

- *Bowman Excavation - \$75,377.01*
- *John Nastase Construction - \$126,005.35*
- *Glenn O. Hawbaker Inc. - \$139,185.00*
- *HRI, Inc. - \$209,600.00*

*Mr. Marks spoke and said this project is in the Lewistown Borough. They are CDBG funded projects. The construction is going to happen on South Grand Street, South Wayne Street, Wilson Avenue, and Susquehanna Avenue. Mr. Parkes spoke and said Bowman Excavation was the lowest bid and they are the one who he recommends using. Commissioner Kodish if there were any concerns with the wide variance in in bid amounts. Mr. Parkes said they don't have any concerns. Bowman Excavation is a fairly new company and is a spinoff of a local contractor. It is Davis Bacon wage rates and they will keep a close eye on payroll. The companies with higher bids have more overhead. The road work is to begin September 1, 2021.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*K. Bids for the South Side Improvement Project – Paving – Contract No. 2021-02*

- *Glenn O. Hawbaker - \$176,787.50*
- *HRI, Inc. - \$201,372.00*

*Mr. Parkes spoke and said this is the road paving that will go along with the construction for the curb ramps. They need to get the water to drain properly for when it rains. Glenn O. Hawbaker was the lowest bidder. The streets included in the paving project are the same ones for the curb ramp construction. Juniata Street was added to the street paving. The residents living near the curb and paving construction have been notified several times about the construction taking place and they will need to clean their curb area if need be. He said the funding for these projects are from 2018-2019.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*L. Personnel:*

- *Hiring of Ashlee Leshner for part-time Corrections Officer effective July 26, 2021*
- *Hiring of Eric Gates for Deputy Warden effective July 26, 2021*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:29 am.*

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*Secretary*

**ATTEST:**

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*Chief Clerk*