

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, November 16, 2023 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Robert Postal; Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Assistant Charity Larson

Guests present were, Treasurer Diane Griffith, Planning Director James Lettiere, and Gracen Haines and Mara Gallo from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

- I. Invocation:** The Invocation was given by Commissioner Kodish.
- II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. Approval of Minutes:**

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of November 2, 2023. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

- 1. General Fund, Accounts Payable
Ck. #'s 143780-143949 and EFT #'s 600917-601027 in the amount of \$510,980.35
- 2. Payroll
Ck. #'s 79731-79736 and EFT #'s 52909-53122 in the amount of \$351,849.65
- 3. 911 Account
Ck. #'s 52689-52696 and EFT #'s 80013-80015 and in the amount of \$5,540.77
- 4. CDBG Account
Ck. #'s 1707-1711 in the amount of \$31,209.94
- 5. Act 137 Account
Ck. #'s 3155 in the amount of \$1,140.00

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

**TREASURER'S REPORT
11/1/2023-11/14/2023**

General Account Starting Balance	\$109,158.31
DEBITS	
Deposits Receipts #118344-118552	2,346,235.42
Transfer from	
Transfer from 911	0.00
Voided Checks	0.00
Transfer from LEPC	424.34
Interest	0.00
TOTAL DEBITS	\$2,346,659.76
Bills Paid CK #S143780-143949 EFT #S 600917-601027	510,980.95
Transfer to Payroll CK 79731-79736 DD 52909-53122	351,849.65
Adjustment	0.00
NSF Check	0.00
Transfer to SFPP	0.00
TOTAL CREDITS	\$862,830.60
Ending Balance (Interest @ 4.550% as of 11/14/2023)	\$1,592,987.47
Capital Reserve Account	
Invested at JV Bank @ 4.550% as of 11/14/2023	\$18,274,396.80

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

<i>Chairman Sunderland:</i>	<i>CYS Solicitor Discussion Election Day Meeting with Sheriff</i>
<i>Commissioner Postal:</i>	<i>WIB/LEO Evaluation Committee PA Opioid Trust SEDA-COG Joint Rail Authority CCAP Solar Trust Force Veteran's Day Ceremony PSAT/MC Solar Energy Workshop DLI Executive Committee Election Day Internal (Coroner; Maintenance; Sheriff; CYS/Solicitor)</i>
<i>Commissioner Kodish:</i>	<i>Regional Services Property Committee CYS Solicitor Discussion Meeting with the Coroner Meeting with the Sheriff Veterans Day Program Election Day Area Agency on Aging Board</i>

VII. Public Comment:

None

VIII. New Business:

A. Request for exoneration of 2023 county portion per capita taxes:

- Armagh Township Tax Collector Crystal Heister – 14
- Wayne Township Tax Collector Mary Ellen Reed - 11

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

B. Amending the action taken on July 6, 2023 to exonerate Decatur Township Tax Collector Cindy McKnight from collecting 2023 per capita tax bills as presented (71) – corrected total 70

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. Request for a refund of a portion of the 2022 and 2023 County real estate taxes:

- Parcel No. 12,33-0210A located in Armagh Township – an error in the square footage of the cabin - \$86.78

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Request for a refund of a portion of the 2023 County real estate taxes:

- Parcel No. 18,04-0113 located in Menno Township – a dwelling and out-buildings have been demolished and removed from the property - \$81.06

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Mifflin County VOCA Grant Award for the period October 1, 2023 through September 30, 2024 - \$63,021.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. Resolution No. 36 of 2023 requesting a Statewide Local Share Assessment Grant of \$761,745.00 on behalf of the Juniata Valley YMCA and authorize the Chairman and Chief Clerk to execute any documents and agreements associated with this grant

RESOLUTION

36 of 2023

Be it RESOLVED, that the Mifflin County Board of Commissioners do hereby request a Statewide Local Share Assessment grant of \$761,745.00 from the Commonwealth Financing Authority on behalf of the Juniata Valley YMCA. The funds will be used for the *Juniata Valley YMCA Pool Improvement Project*.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Mark Sunderland, Chairman and Cathy L. Romig, Chief Clerk as the official(s) to execute all documents and agreements between the County of Mifflin and the Commonwealth and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Adopted this 16th day of November 2023

ATTEST:

MIFFLIN COUNTY BOARD OF COMMISSIONERS


Cathy L. Romig, Chief Clerk


Mark A. Sunderland


Robert P. Postal


Kevin P. Kodish

Commissioner Postal clarified the Juniata Valley YMCA is not eligible to apply for the grant themselves because they are not a municipality. The county is therefore applying on the YMCA's behalf.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Subrecipient Agreement with the Habitat for Humanity for a \$29,975.00 grant for a roof replacement

Planning Director James Lettiere explained Habitat for Humanity entered into an agreement with Keith Mowry and Company on November 7, 2023 to replace the roof. The roof is to be completed by the end of November. Payment will be requested after a site inspection of the completed project is done and the work is approved.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. Contract renewal with Geisinger Health Plan for employee group health coverage for the period January 1, 2024 through December 31, 2024

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Resolution No. 37 of 2023 requesting a Statewide Local Share Assessment Grant of \$1,000,000.00 for Mifflin County Library Improvements Project, Phase II and authorize the Vice-Chairman and Chief Clerk to execute any documents and agreements associated with this grant

COUNTY OF MIFFLIN
COMMONWEALTH OF PENNSYLVANIA

RESOLUTION NO. 37 of 2023

**A RESOLUTION OF MIFFLIN COUNTY, A COUNTY OF THE
COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE SUBMISSION
OF A REQUEST FOR FUNDING THROUGH THE LOCAL SHARE ACCOUNT –
STATEWIDE PROGRAM THROUGH THE COMMONWEALTH FINANCING
AUTHORITY**

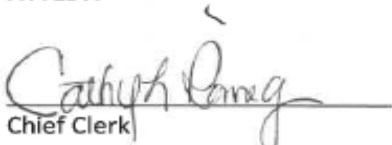
Be it RESOLVED, that Mifflin County requests a Local Share Account - Statewide Program grant of \$1,000,000 from the Commonwealth Financing Authority to be used for the Mifflin County Library Improvements Project, Phase 2, which is located at 123 North Wayne Street, Lewistown, PA.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Robert P. Postal, Vice-Chairman, and Cathy L. Romig, Chief Clerk, as the officials to execute all documents and agreements between Mifflin County and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Cathy L. Romig, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mifflin County Commissioners at a regular meeting held November 16, 2023 and said Resolution has been recorded in the Minutes of Mifflin County and remains in effect as of this date.

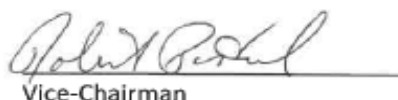
IN WITNESS THEREOF, I affix my hand and attach the seal of Mifflin County, this 16 day of November, 2023.

ATTEST:


Cathy L. Romig
Chief Clerk

MIFFLIN COUNTY


Robert P. Postal
Chairman


Robert P. Postal
Vice-Chairman


Kevin P. Kodish
Secretary

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Reappointments/Appointments to the Mifflin County Conservation District:

- Cathy Haughwout, Belleville, PA – Farmer Director – four-year term
- John Massie, Mattawana, PA – Public Director – four-year term
- Robert Postal, Lewistown, PA – Commissioner Member – one-year term

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

K. Personnel:

- Hiring of Ashley Campbell for Children and Youth Caseworker effective November 6, 2023
- Promotion of Hunter Deavor from Corrections Officer to Corporal effective October 22, 2023
- Hiring of Tanner Park and Gregory Beeler, for Part-time Corrections Officers effective November 13, 2023
- Hiring of Attorney Wayne Downey for Children and Youth Solicitor effective December 4, 2023
- Rescind the resignation of Janet Headings from Tipstaff
- Resignation of Part-time Corrections Officer Daven Bernstein effective September 21, 2023
- Resignation of Part-time Corrections Officer Caleb Rhodes effective October 23, 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:12 am.

Secretary

ATTEST:

Chief Clerk