

Lewistown, PA

June 17, 2021

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, June 17, 2021 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Mark Sunderland; Chief Clerk Cathy Romig and Fiscal Affairs Assistant Makyla Henry. Treasurer Deb Civitts was absent.

Brian Cox was present from The Sentinel.

Guests present were Lisa Stalnaker; Director of Human Services Allison Fisher; Chief Deputy Sheriff Laurie Kozak; Lucas Parkes; Aaron Felker; Cindy Sunderland from CARS Program; Mifflin County Dairy Princess Katelyn Stringer; and Roger Herto from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of June 3, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. 133327 to 133466 and EFT # 27928 to 28036 in the amount of \$834,927.11

2. Payroll Account:

Cks. #79147 to 79153 and Direct Deposit Advices # 38542 to 38788 in the amount of \$376,977.63

3. 911 Account:

Cks. # 52170 to 52177 and EFT # 20811 to 20816 in the amount of \$13,464.87

4. CDBG Account:

Cks. # 1556 to 1557 in the amount of \$2,846.48

5. Act 137 Account

Ck # 3118 in the amount of \$255.75

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT

06/02/2021-06/15/2021

General Account Starting Balance	\$328,699.88
DEBITS	
Deposits Receipts #106966-107155	2,850,787.73
Transfer from	0.00
Transfer from CAPITAL RESERVE	0.00
Transfer from LEPC	98.66
Voided Checks	0.00
Transfer from 911	0.00
Interest	0.00
TOTAL DEBITS	\$2,850,886.39
CREDITS	
Bills Paid CK #'S 133327-133466, EFT'S # 27928-28036	834,927.11
Transfer to Payroll CKS 79147-79153, DD 38542-38788	376,977.63
Transfer to Act 137	0.00
NSF CHECKS	0.00
TRANSFER TO ACT 152	0.00
TOTAL CREDITS	\$1,211,904.74
Ending Balance (Interest @ 0.270% as of 06/15/2021)	\$1,967,681.53

Liquid Fuels

Invested at JV Bank @ 0.270% as of 06/15/2021 \$448,357.22

Liquid Fuels - Act 89

Invested at JV Bank @ 0.270% as of 06/15/2021 \$402,755.31

911 Telephone Account

Invested at JV Bank @ 0.270% as of 06/15/2021 \$991,261.09

LEPC

Invested at JV Bank @ 0.270% as of 06/15/2021 \$28,159.86

Local Use Fund

Invested at JV Bank @ 0.270% as of 06/15/2021 \$586,963.05

Capital Reserve Account

Invested at JV Bank @ 0.950% as of 06/15/2021 \$15,464,673.35

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

*Election Certification
Airport Meeting
Enterprise Fleet Meeting*

Commissioner Postal:

*CCAP Board Meeting
CCAP Community and Economic
Development Committee
JVBDs Consumer Advisory Board
Youth Park Association
SEDA-COG Natural Gas Co-Op
Executive Committee
SEDA-COG Joint Rail Authority
Flag Day Ceremony at Derry Park
Work Force Development / LEO
Board
Downtown Lewistown Inc.
NACO regarding Water and Sewer
ARP
Internal Meetings: Blacks Hospital,
Enterprise Leasing, CDBG/COVID,
Elections, Planning and
Development, MCCF, Tax Services
and Mapping
Mifflin County Municipal Authority*

Commissioner Kodish:

*AAA Board
Election Certification
Enterprise Fleet Analysis Meeting
American Rescue Plan Discussion
Solid Waste Authority Board
Downtown Lewistown Annual
Meeting
Streetscape project update meeting
Blacks Hospital – property
discussion*

VII. Public Comment:

None to report.

VIII. New Business:

A. Proclamation – June is Dairy Month

PROCLAMATION

JUNE DAIRY MONTH

WHEREAS, dairy farmers contribute to the development and well-being of Mifflin County; and

WHEREAS, the dairy industry is a major industry in Mifflin County and a significant contribution to the economy of our county, region and state; and

WHEREAS, milk and dairy foods provide health benefits and valuable nutrients; and

WHEREAS, real milk and dairy foods are superior to their imitations in quality, value and taste.

THEREFORE, we, the Commissioners of Mifflin County, do hereby proclaim **June, 2021** to be **DAIRY MONTH**. We encourage all Mifflin Countians to become better acquainted with all of the healthy products, and economic and environmental contributions this industry provides to our County, our State and our Nation.

Proclaimed this 17th day of June 2021.

Mifflin County Dairy Princess; Katelyn Stringer spoke and said Mifflin county dairy farming provides a vital source of income to rural families. Dairy farms here are not just family owned and operated, they are small businesses.

Motion was made by Commissioner Postal to make June 2021 Dairy Month. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Request for exoneration of 2021 county portion per capita taxes:

- Armagh Township Tax Collector Linda Marks – 39*
- Bratton Township Tax Collector Connie Peachey – 10*
- Brown Township Tax Collector Cheryl Hartzler – 72*
- Derry Township Tax Collector Bret Treaster – 96*
- Lewistown Borough Tax Collector Erin Anewalt – 73*
- Oliver Township Tax Collector Sherry Miller – 27*
- Wayne Township Tax Collector Mary Ellen Reed – 36*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. Request for exoneration of 2021 county real estate tax bill and relieve the tax collector from collecting this bill:

- Parcel No. 20,07-0119B located in Union Township – parcel approved for exempt status - \$10,071.76*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Request for refund of a portion of County real estate taxes:

- Parcel No. 20,07-0119B located in Union Township – parcel granted exempt status - \$10,071.76*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Approval of payment to SEDA-COG for administration of the CHIRP program - \$1,700.00

Commissioner Postal added that this was the program that helped out lodging and hospitality businesses. The program provided grants to 20 enterprises.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. User license agreement for online license to carry applications with Permittium, Pineville, North Carolina

Chief Deputy Sheriff Laurie Kozak spoke and said that Permittium is an online software that will be linked website and where a Mifflin county resident can get online and fill out their application, pay for it, and then they will be notified when the sheriff's office has approved their permit. You will still have to come into the sheriff's office to get your picture taken, sign a few papers and pick up your permit. There is a \$4.00 processing fee because it is paid by a credit card.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Medical Assistance Transportation program participation grant agreement and assurance of compliance for the period July 1, 2021 through June 30, 2022

Cindy Sunderland spoke and said this is the same contract that was signed last year. They are thankful to be able to provide transportation in Mifflin and Juniata County.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Managed print service agreement addendum with Quality Digital Office Solutions, Harrisburg, PA, extending the agreement for an additional 36 months (May 3, 2021 through May 3, 2024)

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Grant agreements for the Homeless Assistance Program (HAP) for the period July 1, 2021 through June 30, 2022:

• Mifflin-Juniata Human Services	Case Management	\$5,800.00
• Mifflin-Juniata Human Services	Rental/Utility	\$4,942.00
• Shelter Services, Inc.	Emergency Shelter	\$9,000.00
• The Abuse Network, Inc.	Emergency Shelter	\$5,000.00
• Mifflin-Juniata Human Services	Administration	<u>\$2,749.00</u>
		\$27,491.00

Allison Fisher spoke and said these are our yearly contracts with the Homeless Assistance Program.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Human Services Department Fund (HSDF) Agency Contracts for the period July 1, 2021 through June 30, 2022:

• Mifflin-Juniata Regional Services	Training Clearinghouse	\$2,542.00
• Lumina Center	Mentoring Program	\$5,000.00
• The Abuse Network, Inc.	Case Management	\$3,458.00
• Clear Concepts Counseling	Counseling	\$8,500.00
• Mifflin-Juniata Human Services	County Administration	\$5,000.00
• Mifflin-Juniata Human Services	Service Coordination	<u>\$25,500.00</u>
		\$50,000.00

Allison Fisher spoke and said these are our yearly contracts with the Human Services Department Fund and there are no changes.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

K. Application for the Re-entry Coordination Grant for the period October 1, 2021 through September 30, 2022 - \$54,790.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. *Application for the Co-Responders Program grant for the period October 1, 2021 through September 30, 2022 - \$79,111.00*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- M. *First Amendment to the Inmate Housing Agreement with Huntingdon County extending the agreement an additional two years ending December 31, 2022*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- N. *Memorandum of understanding between the administrative office of Pennsylvania Courts and Mifflin County for the Adult Treatment Court*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- O. *Change proposal No. 1 from Jay Fulkroads & Sons, Inc., McAlisterville, PA for the Dorcas Street Bridge project for debris removal - \$13,800.00*

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

P. *Personnel:*

- *Resignation of Christopher Earnest from part-time Corrections Officer effective June 6, 2021*
- *Resignation of Zachery Leitzel from part-time 911 Telecommunicator effective June 11, 2021*
- *Hiring of Emily Orndorf for Case Coordinator II in the District Judges Office effective June 28, 2021*
- *Resignation of Kelsie Hauser from Children & Youth Caseworker effective July 9, 2021*
- *Hiring of Dominic Snyder for part-time Corrections Officer effective June 21, 2021*
- *Appointment of Kaleb Smith for an unpaid intern in the Probation Office effective June 22, 2021*

Motion was made by Commissioner Postal to approve of the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:26 am.

Secretary

ATTEST:

Chief Clerk