

Lewistown, PA

March 17, 2022

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, March 3, 2022 at 9:00 a.m. In attendance were Commissioners Kevin Kodish; Mark Sunderland; Robert Postal; Chief Clerk Cathy Romig; Solicitor Stephen Snook; Treasurer Diane Griffith; and Fiscal Affairs Assistant Makyla Henry.

No one was present from The Sentinel.

Guests present were Lisa Stalnakar, Emergency Services Director Phil Lucas, Richard Leight of Lewistown Police Department, Sheriff Drayer, Helen Kirk, MIS Aaron Felker, Lucas Parks, Ralph Aitkin, CJ Gill and Granuaile Moyer from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of March 3, 2022. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 136490-136737 and EFT #'s 29253-29359 in the amount of \$742,030.01

2. Payroll

Ck. #'s 79339-79347 and Direct Deposit Advice #'s 43130-43354 in the amount of \$373,114.49

3. 911 Account

Ck. #'s 52328-52333 and EFT #'s 20893-20896 in the amount of \$3,045.91

4. CDBG Account

Ck. # 1591 in the amount of \$1,417.65

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT

3/2/2022-3/15/2022

General Account Starting Balance

\$530,434.55

DEBITS

Deposits Receipts #110242-110417	1,790,163.16
Transfer from	0.00
Transfer from CAPITAL RESERVE	0.00
Transfer from 911	0.00
Voided Checks	699.27
Transfer from LEPC	264.47
Interest	0.00
TOTAL DEBITS	\$1,791,126.90

CREDITS

Bills Paid CK's 136490-136737 EFT #'s 29253-29259	742,030.01
Transfer to Payroll CKS 79339-79347, DD 42130-43354	373,114.49
ADJUSTMENT	66.78
NSF CHECKS	0.00
	0.00
TOTAL CREDITS	\$1,115,211.28

Ending Balance (Interest @ 0.610% as of 3/15/2022)	\$1,206,350.17
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Liquid Fuels

Invested at JV Bank @ 0.610% as of 3/15/2022	\$264,621.07
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Liquid Fuels - Act 89

Invested at JV Bank @ 0.610% as of 3/15/2022	\$441,924.12
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911 Telephone Account

Invested at JV Bank @ 0.610% as of 3/15/2022	\$758,601.03
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LEPC

Invested at JV Bank @ 0.610% as of 3/15/2022	\$22,865.53
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Local Use Fund

Invested at JV Bank @ 0.610% as of 3/15/2022	\$539,069.97
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Capital Reserve Account

Invested at JV Bank @ 0.350% as of 3/15/2022	\$9,062,556.56
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Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

*Discussion on Annex
Campus Transportation Project
Discussion on Work Release
Meet and tour annex with State Officials
Staff meeting
Conservation District*

Commissioner Postal:

*Central Pa Youth Center
CCAP Community and Economic
Development Committee
SEDA-COG Natural Gas Executive
Committee
CCAP C & Economic Development/Gas Tax
LEO/WDB Quarterly Board Meeting
DLI Executive Committee
Streetscape/Wayne Street design
Meeting on-site at Black's Hospital
Tour Annex with Corman
Youth Park Firehall
Future Annex users w/ Judge, etc
SEDA-COG JRA
Internal meetings: Tax Services, Elections,
Planning, MCCF, Maintenance, Bridge
Program, Department heads*

Commissioner Kodish:

*Downtown Lewistown Board
Department Head Meeting
County Bridge Program Meeting
Annex tour with legislative staff
Streetscape project planning meeting
Broadband Project Discussion
SEDA-COG Personnel Committee
AAA Board
Library Board
CCAP Deferred Compensation Committee*

VII. Public Comment:

None.

VIII. New Business:

A. *Proclamation – April, 2022 is Pennsylvania 811 Safe Digging Month*

Proclamation
MIFFLIN COUNTY

WHEREAS, the month of April 2022 recognized as “Pennsylvania 811 Safe Digging Month”, and the initiative sponsored by Pennsylvania 811, a utility notification information center celebrating its 50th year of continuous service to the Commonwealth of Pennsylvania, and

WHEREAS, Pennsylvania 811 received close to 1,050,000 excavation notifications in 2021, and transmitted approximately 6.7 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania, and

WHEREAS, when dialing 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed, and

WHEREAS, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, the work crew, and their neighbors from any unsafe digging practices within their community, and

WHEREAS, upon receiving the notification from Pennsylvania 811, the facility owners and operators disperse to the said work site to mark the approximate location of their underground utility lines with flags, paint, or both, to establish an eighteen-inch tolerance zone of the outside wall or edge of their line or facility, and

NOW, THEREFORE, BE IT RESOLVED that Mifflin County, in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, we do hereby proclaim April 2022 as “Pennsylvania 811 Safe Digging Month”, and encourage all Pennsylvanians to visit the Pennsylvania 811 website at www.paonecall.org for information about digging safely.

Proclaimed this 17th Day of March, 2022.

Motion was made Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Request for exoneration of 2022 county real estate tax bill and relieve the Tax Collector from collecting this bill:

- Parcel No. 17,39-0260--,001 located in Granville Township – mobile home was destroyed \$107.24
- Parcel No. 17,09-0414--,000 located in Granville Township – parcel had the incorrect value and will be re-billed with the August supplemental - \$0.00
- Parcel No. 17,39-0260--,001 located in Granville Township – mobile home was destroyed - \$107.24 (2021 Supplemental)
- Parcel No. 16,03-0606--,000 located in Derry Township – acreage error and will be re-billed with August supplemental - \$771.15
- Parcel No. 15,08-0125A-,000 located in Decatur Township – parcel did not receive clean and green preferential assessment and will be re-billed with August supplemental - \$313.82

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. Request for exoneration of 2021 county portion per capita taxes:

- Burnham Borough Tax Collector Joan North - 51

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Two-year Copier Agreement with Quality Digital Office Solutions for the Prison - \$158/month

Mr. Felker spoke and said most of the copiers here are a unified agreement. The only copier that isn't, is the one at the prison. The lease is up and we need to return the equipment. This new agreement will allow us to rent a copier at the same price we are

currently paying for the remaining two years on our current agreement. So when the time comes for a new copier we can keep everything together.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- E. Resolution No. 7 of 2022 requesting a Statewide Local Share Assessment Grant of \$395,000.00 for the Black's Hospital Building Demolition and Site Rehabilitation Project*

RESOLUTION NO. 7 of 2022

Be it RESOLVED, that the Mifflin County Board of Commissioners do hereby requests a Statewide Local Share Assessment grant of \$395,000.00 (Three-hundred, ninety-five thousand dollars) from the Commonwealth Financing Authority to be used for the Black's Hospital Building Demolition and Site Rehabilitation Project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Mark Sunderland, Chairman and Cathy L. Romig, Chief Clerk as the official(s) to execute all documents and agreements between the County of Mifflin and the Commonwealth and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Adopted this 17th day of March, 2022.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. Resolution No. 8 of 2022 requesting a Statewide Local Share Assessment Grant of \$761,745.00 on behalf of Juniata Valley YMCA for the Pool Improvement Project*

RESOLUTION NO. 8 of 2022

Be it RESOLVED, that the Mifflin County Board of Commissioners do hereby request a Statewide Local Share Assessment grant of \$761,745.00 (seven hundred sixty-one thousand, seven hundred forty-five dollars) from the Commonwealth Financing Authority on behalf of the Juniata Valley YMCA. The funds will be used for the *Juniata Valley YMCA Pool Improvement Project*.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Mark Sunderland, Chairman and Cathy L. Romig, Chief Clerk as the official(s) to execute all documents and agreements between the County of Mifflin and the Commonwealth and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Adopted this 17th day of March, 2022.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Application for PCCD JAG Grant for Opioid Overdose Reduction for the period October 1, 2022 through September 30, 2024 - \$187,537.00*

Ms. Stalnaker said this grant will be for True Narc units that will detect fentanyl without taking the substance outside of its packaging. Mr. Leight spoke and said the device is a small hand held military grade and uses a laser to go through the packaging. It will tell you what is inside, any narcotic or controlled substance. It will also detect cutting agents like baking soda and precursors for making methamphetamine. Mr. Leight mentioned about how deadly fentanyl can be. Commissioner Postal asked if this was for two (2) years and if the equipment has a lifespan. Mr. Leight said once a year there will be a software update. Ms. Stalnaker said the developer will do in person training for twelve (12) people. The grant is for two (2) years, and everything will mainly be in the first year. If anyone in Probation, Sheriff's office or MCCF needs to use the device it will be housed in the Sheriff's office.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. *Application for PCCD JAG Grant Records Management System for the period October 1, 2022 through September 30, 2024 - \$246,734.00*

This grant is to get the computer systems up to date. In everyone's cop car there will be a computer, printer and Wi-Fi router. The Wi-Fi router will be mounted in the vehicle hooked up to 5G cellular. Everybody's car and station will get an upgraded system. The system will be interconnected and information can be shared to everyone that has access to the system.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. *Award notification for the Innovative Policing Initiative Grant for the period January 1, 2022 through December 31, 2023 - \$59,992.00*

Ms. Stalnaker said this is the project to replace Tasers that are outdated or no longer exist. This is for all law enforcement agencies within the county, with the exception of Granville. There are going to do some technology upgrades with their portion. Sheriff Drayer said there old Tasers will be going to the jail.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. *Resolution No. 9 of 2022 authorizing the Chairman to sign all documents relating to Pennsylvania Emergency Management*

RESOLUTION No. 9 of 2022

BE IT RESOLVED, by authority of the Commissioners of Mifflin County and it is hereby resolved by authority of same, that the Chairman of the Mifflin County Commissioners be authorized and directed to sign all documents related to Pennsylvania Emergency Management.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. *Reappointment of Dwight Yoder to the Agriculture Land Preservation Board – term expiring December 31, 2023*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. *Event Sponsor Agreement between the members of the South-Central Mountain Regional Counter Terrorism Task Force*

Mr. Lucas spoke and said this is an agreement we are posting between the eight partner counties. The purpose of the agreement is to allow one county to sponsor relatively high risk training whether its counter terrorism, law enforcement SWAT type training or rescue type training that we will be holding on facilities or properties that aren't associated with the county directly. This will allow one of our partner counties who is a CCAP member to have an underwritten policy that if anyone would become injured at the class or damage any of the property. That way it is just one county paying the deductible.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- M. *Appointment of Lonnie Griffith to the Mifflin County Municipal Authority to fill an unexpired term – term expiring December 31, 2025*

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

N. Personnel:

- *Promotion of Jessica Rogers from Caseworker I to Fiscal Supervisor effective March 21, 2022*
- *Hiring of Amy Torres for Human Services Assistant effective March 23, 2022*
- *Appointment of Breaden Hoffmaster for an intern at the Prison effective March 15, 2022*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:26 am.

Secretary

ATTEST:

Chief Clerk