

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, June 29, 2023 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Robert Postal; Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson.

Guests present were, CDBG Administrator Chastity Fultz, Housing Rehab Specialist Doug Marks, Mike Hannon, and Ethan Sunday and Olivia Stewart from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of June 15, 2023. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 142260-142438 and EFT #'s 600363-600382 in the amount of \$787,870.49

2. Payroll Account

Ck. #'s 79643-79653 and Direct Deposit Advice #'s 50710-50933 in the amount of \$457,427.83

3. 911 Account

Ck. # 52607-52619 and EFT # 21033-21038 in the amount of \$14,273.17

4. LEPC Account

Ck. # 1577 in the amount of \$55.71

5. CDBG Account

Ck. #'s 1679-1680 in the amount of \$8,276.05

6. Liquid Fuels Account

Ck. # 8130 in the amount of \$55.52

7. Act 137 Account

Ck. # 3148-3149 in the amount of \$285.25

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

OFFICE OF THE
TREASURER OF MIFFLIN COUNTY

DIANE L GRIFFITH
COUNTY TREASURER

DANIEL Z SEARER
SOLICITOR



STEPHANIE J NEFF
1ST DEPUTY TREASURER

SUZANNE KOCHENDERFER
2ND DEPUTY TREASURER

COURTHOUSE
LEWISTOWN, PA. 17044
717-248-8439
717-242-5450 (FAX)

TREASURER'S REPORT
6/14/2023-6/27/2023

General Account Starting Balance	\$4,131,592.29
DEBITS	
Deposits Receipts #116649-116789	754,599.86
Transfer from	
Transfer from 911	0.00
Voided Checks	80.00
Transfer from LEPC	0.00
Adjustment	0.00
Interest	0.00
TOTAL DEBITS	\$754,679.86
CREDITS	
Bills Paid CK #'S142260-142438 EFT #'S 600363-600382	787,870.49
Transfer to Payroll CKS 79643-79653, DD 50710-50933	457,427.83
NSF Check	0.00
Transfer to SFPP	0.00
TOTAL CREDITS	\$1,245,298.32
Ending Balance (Interest @ 2.300% as of 6/27/2023)	\$3,640,973.83
 Capital Reserve Account	
Invested at JV Bank @ 2.300% as of 6/27/2023	\$14,624,877.32

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

*Salary Board
Enterprise Fleet Management Meeting
Internal Meetings (Coroner; Planning)*

Commissioner Postal:

*Salary Board
SEDA-COG Natural Gas Co-op Board
WDB/LEO Board Meeting
Mifflin County Planning Commission
Juniata Terrace 100-year Celebration
Menno Township Playground Dedication
CCAP Board Subcommittee
CCAP Resolutions Committee
Internal Meetings (Maintenance; Tax Services;
Coroner; Planning; Fiscal)*

Commissioner Kodish:

*Salary Board
Regional Services Board
SEDA-COG Personnel Committee*

*Downtown Lewistown Board
Mifflin County Planning Commission
Juniata Terrace 100-year Celebration
SEDA-COG Board*

VII. New Business:

A. Request for exoneration of 2023 county real estate tax bill and relieve the Tax Collector from collecting this bill:

- Parcel No. 17,14-0123D,105 located in Granville Township – mobile home was demolished - \$65.45
- Parcel No. 17,12-0111,148 located in Granville Township – improvements were removed from Lot 148 at Waterside Campground - \$6.31
- Parcel No. 06,02-0335 located in Lewistown Borough – home was destroyed by fire on January 10, 2023 - \$267.30
- Parcel No. 18,07-0111 located in Menno Township – parcel was subdivided in January and will be rebilled in August - \$472.47

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Request for a refund of a portion of County real estate taxes for 2021 and 2022:

- Parcel No. 17,09-0407 located in Granville Township – error in square footage - \$370.92

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. Request for a refund of a portion of the 2023 County real estate taxes:

- Parcel No. 17,12-0124A located in Granville Township – all buildings were removed from the property in January, 2023 - \$336.91

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Request for a refund of a portion of the 2023 County real estate taxes:

- Parcel No. 17,33-0113B located in Granville Township – all buildings were removed from the property in March, 2023 - \$176.18

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Request for exoneration of 2023 county portion per capita taxes:

- Armagh Township Tax Collector Crystal Heister – 36

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. Amending the action taken on June 1, 2023 to exonerate Union Township Tax Collector Herb Zook from collecting 2023 per capita tax bills as presented (34) – corrected total 33

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Offer for Parcel No. 16,20-0623--,000 located in Derry Township that is currently in repository for unsold properties - \$501.00

Motion was made by Commissioner Postal to be accept the offer of \$501.00 for Parcel No. 16,20-0623--,000. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Memorandum of Understanding Agreement with the Borough of Lewistown for the 22 Ridge Road Demolition CDBG Project using Act 152 funds

CDBG Administrator Chastity Fultz explained this is for demolition costs of the property which has been vacant since 2004. It was demolished for a total of \$66,867.00. Lewistown Borough is requesting reimbursement in the amount of \$23,557.00. This was actually approved previously so this is just to go ahead and sign the memorandum of understanding and allow for the repayment.

No CDBG funds were used for this project. This is the third project in Lewistown Borough and the seventh done since 2019. Funds are still available for municipalities that need money to assist with demolition of blighted projects.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Bids for the Phase II Walnut Street Sidewalks CDBG Project

Housing Rehab Specialist Doug Marks stated this is a rebid for the project due to rejected bids. Brown Township approved the project and acceptance of the low bid from Solid State Masonry at their last meeting. The project is for sidewalks on one side of Walnut Street and removal of trees on the opposite side.

- Solid State Masonry - \$96,000.00
- Delaware Environmental Construction Services - \$159,329.40
- Kee-ta Quay Construction, LLC – 129,311.00
- M&B Services, LLC - \$131,669.35
- CPA Pavement Services, Inc. - \$137,702.00
- G&R Charles Excavating LTD - \$149,532.50
- Bowman Excavation - \$139,780.00
- Big Rock Paving - \$155,115.00
- Mid-State Paving - \$156,161.50
- Ameron Construction - \$204,556.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Personnel:

- Resignation of Campbell Miller from part-time Corrections Officer effective June 26, 2023
- Rescind the hiring of Olivia Wingert for Children and Youth Caseworker effective June 19, 2023
- Retirement of Security Guard James Smith effective June 23, 2023
- Hiring of Daniel Lynch for Deputy Coroner effective June 16, 2023
- Resignation of Madison Price from Community Development Assistant effective July 6, 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:13 am.

Secretary

ATTEST:

Chief Clerk