

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, November 17, 2022 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Robert Postal; Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, Election Director Paula Hoffman, Emergency Management Director Phil Lucas, CDBG Administrator Chastity Fultz, CDBG Housing Rehab Specialist Doug Marks, Helen Kirk, Sandra Vermuelin and Alex Leonard from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

- I. **Invocation:** The Invocation was given by Commissioner Kodish.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of November 3, 2022. Commissioner Postal seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

- 1. *General Fund, Accounts Payable*
Ck. #'s 139437-139630 EFT #'s 30300-30410 in the amount of \$548,063.49
- 2. *Payroll Account*
Ck. #'s 79510-79516 and Direct Deposit Advice #'s 47173-47389 in the amount of \$344,115.46
- 3. *911 Account*
Ck. # 52471-52478 and EFT #'s 20967-20969 in the amount of \$12,297.08
- 4. *Liquid Fuels Account*
Ck. #'s 1715-1717 in the amount of \$14,875.51

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

**TREASURER'S REPORT
11/2/2022-11/15/2022**

General Account Starting Balance	\$5,643,513.09
DEBITS	
Deposits Receipts #113557-113722	471,870.28
Transfer from	
Transfer from CAPITAL RESERVE	0.00
Transfer from 911	0.00
Voided Checks	50.00
Transfer from LEPC	481.86
Adjustment	0.00
Interest	0.00
TOTAL DEBITS	\$472,402.14

CREDITS

Bills Paid CK #'S 139437-139630 EFT #'S 30300-30410	548,063.49
Transfer to Payroll CKS 79510-79516, DD 47173-47389	344,115.46
NSF	
Check	
Transfer to SFPP	0.00
TOTAL CREDITS	\$892,178.95
Ending Balance (Interest @ 2.300% as of 11/15/2022)	\$5,223,736.28

Liquid Fuels

Invested at JV Bank @ 2.300% as of 11/15/2022 \$267,216.89

Liquid Fuels - Act 89

Invested at JV Bank @ 2.300% as of 11/15/2022 \$463,935.14

911 Telephone Account

Invested at JV Bank @ 2.300% as of 11/15/2022 \$1,086,385.87

LEPC

Invested at JV Bank @ 0.750% as of 11/15/2022 \$25,242.09

Local Use Fund

Invested at JV Bank @ 2.300% as of 11/15/2022 \$479,833.08

Capital Reserve Account

Invested at JV Bank @ 0.500% as of 11/15/2022 \$8,849,531.10

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

*Call with Union Rep
Penn State Extension Meeting
2023 Budget Meeting
2022 General Election
Conservation District
Juniata Valley YMCA Event*

Commissioner Postal:

*Communities That Care Data Day
Election Day Precinct Visits
Juniata Valley YMCA Event
Ag Extension Office
Veteran's Day Program at Mifflin County
Historic Courthouse
Children & Youth Advisory Committee
SEDA-COG JRA
DLI Executive Committee*

*Senator Corman Retirement
Youth Park Association
MC Department Head Meetings
MC Internal Meetings: Maintenance,
Correctional Facility, Elections,
Veterans, Probation, Fiscal/Budget*

Commissioner Kodish:

*2023 County Budget
Act 152 Meeting
Juniata Valley YMCA Event
Penn State Extension Meeting
Board of Elections
AAA Board
Library Board
SEDA-COG Executive Committee*

VII. Public Comment:

Helen Kirk asked if the Regular Meeting minutes are no longer posted on the internet for public viewing as she has not been able to locate recent meetings. Chief Clerk Romig stated the postings are behind a few meetings but will be updated as soon as possible.

Elections Director Paula Hoffman reported there was a 64% turnout of registered voters at the 2022 General Election, 16,972 votes counted, 81 provisions votes counted, 2654 mail-in votes, and 14239 votes cast at the polls. Mail-ins sent out were 2931 of which 2652 returned. Twenty nine of the returned mail-in ballots were not counted. There were 7 received after November eighth, 5 had no secrecy envelopes, 4 no signature and no date, 1 no signature and 12 with no dates. Solicitor Snook pointed out those uncounted ballots may yet be counted pending ongoing litigation. For now they do not count and remain segregated until the matter is settled in the courts.

Commissioner Postal noted there are currently vacancies on several county boards and noted persons interested in filling a seat should reach out to the appropriate boards. There are openings on the Juniata Valley Developmental and Behavioral Services Citizens Advisory Board, SEDA-COG Natural Gas Co-operative, and the Children and Youth Advisory Committee.

VIII. New Business:

A. Request for exoneration of 2022 county portion per capita taxes:

- Newton Hamilton Borough Tax Collector Melody Kane – 3

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Purchase of Service Agreement with Michelle Baker to provide cleaning services at the Magisterial District Judge 58-3-03 at a rate of \$200.00 per month for the year 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. Children and Youth Custodial Parent Services Agreement with Dusharm Law LLC, Newport, PA to provide court-appointed counsel for custodial parents in child welfare cases for the period January 1, 2023 through December 31, 2023 for the sum of \$2,500.00 per month

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- D. Purchase of Service Agreement with BMZ Law, P.C., Lewistown, PA for County Solicitor for the period January 1, 2023 through December 31, 2023 at the monthly rate of \$3,125.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. Purchase of Service Agreement with Mark Remy, Esquire, from the Law Offices Knepp and Snook, as Prison Board Solicitor for the period January 1, 2023 through December 31, 2023 at rate of \$125.00 per hour

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. Application of County Aid – 2022 Liquid Fuels Allocation:

- Derry Township - \$8,953.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Reject the CDBG Walnut Street, Reedsville Sidewalks Bids:

Housing Rehab Specialist Doug Marks stated this in an ongoing project. Bids for this phase of the contract came in a lot higher than anticipated which puts phase two in jeopardy. There were four bids received ranging from \$212,833.75 to \$295,867.50. The engineer's estimate was approximately half of the lowest bid so the engineer is going to look at re-designing and narrowing the width of the sidewalk where they can and then rebid the project over the winter hoping for a better price in the spring.

Motion was made by Commissioner Kodish to reject the bids. Commissioner Postal seconded the motion. The motion was unanimously approved.

- H. CDBG HVAC and Electrical Bids for Shelter Services, Lewistown Senior Center and Derry Township Senior Center:

Doug Marks explained this item is funded through Corona virus funding so all the projects must have an effect on the virus by preparing for, responding to, or preventing the spread of the Corona virus. So they looked at bringing HVAC systems to Shelter Services, Lewistown Senior Center, and Derry Township Senior Center buildings to bring in outside air. They are looking at adding individual units in seven of the rooms at Shelter Services and also adding air purifiers to the rooms. The electrical will also need to be upgraded to accommodate the HVAC upgrades for Shelter Services. Both Senior Centers would be the replacement and upgrade of existing units. He is asking for the TRA Electric of Watsontown and PBCI-Allen Mechanical & Electrical bids be approved. Lead times to begin the projects range from two weeks to four months based on material availability and weather. The projects are expected to start by the first of the year and must be completed by May 31, 2023.

- Electrical for Shelter Services, Inc.
 - TRA Electric, Watsontown - \$35,550.00
 - PBCI-Allen Mechanical & Electrical, State College - \$36,890.00
 - Robert P. Lepley Electrical Contractor, Inc., Lewistown - \$81,528.00
- HVAC Bids for Shelter Services, Inc., Lewistown Senior Center and Derry Township Senior Center
 - PBCI-Allen Mechanical & Electrical, State College - \$252,613.71

Motion was made by Commissioner Postal to approve the two noted bids. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. CDBG Solicitor Agreements with Martson Law Offices, Thompsontown, PA:

CDBG Administrator Chastity Fultz sent out a request for qualification for solicitor services for CDBG projects on behalf of Granville Township. She sent out 36 requests and received only one back from Martson Law Offices. They would have a general agreement with Martson Law Offices for the next three years that any CDBG services could be paid for with CDBG funds. To go along with after the three year agreement they already have the grant for the Hawstone Road Sewer Extension Project and they do have right-of-way easements to acquire. Mr. Moseby will bill hourly and estimates cost at \$20,000.00-25,000.00 anticipating extra paperwork for anyone who does not willing want to sign over an easement. So she is requesting approval of two separate agreements. Granville Township has already met and agree to the agreements.

- Three-year agreement on behalf of Granville Township for CDBG Solicitor Services
- Hawstone Road Sewer Extension Project

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Resolution No. 33 of 2022 appointing Mark Colussy as a voting member of the SEDACOG Metropolitan Planning Organization (MPO)

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Five-year contract with Rapid SOS for an enhancement to the current 911 system – Annual fee of \$8,964.00

Emergency Management Director Phil Lucas explained the Rapid SOS contract is a technology upgrade basically allowing emergency services to receive data from cellular companies and other internet providers that would be relevant to 911 dispatching and information for emergencies. Rapid SOS is a native program to iphones and android cell phones so when someone calls 911 the caller's information is sent to California which then pings 911 with the caller's location. Because it is using native GPS on the phone it is obtaining information from any smart devices in the caller's vicinity. This is an enhancement so if people happen to have for example, an insurance app, it will give 911 information such as life alerts, allergy information, health concerns, car information such as number of passengers providing much more accurate information. Part two of this will forward this information to first responders.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. Fiscal Year 2022 State Homeland Security Grant Program grant agreement - \$454,426.00

Phil Lucas stated this is a joint project between eight counties using federal and state funding for providing equipment, planning, and training for all 1st responders and health care institutions within the counties.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- M. Resolution No. 34 of 2022 implementing Act 57 of 2022 Property Tax Penalty Waiver Provisions

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- N. Reappointment of Ralph Eckley, Milroy, PA for a five-year term on the Mifflin County Municipal Authority

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

O. Personnel:

- Hiring of Diane Auman for Security Guard effective November 7, 2022
- Hiring of Part-time Corrections Officer Brayden Powell effective November 14, 2022
- Resignation of Corrections Officer Cody Romanoskie effective November 19, 2022
- Hiring of Madalyn Clouser for Children and Youth Clerk Typist effective November 28, 2022
- Hiring of Part-time Corrections Officer Graham Dicken effective December 8, 2022
- Rescind the hiring of Part-time Corrections Officer Tracy Celce

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:36 am.

Secretary

ATTEST:

Chief Clerk