

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, October 5, 2023 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Kevin Kodish; Chief Clerk Cathy Romig; and Fiscal Affairs Assistant Charity Larson. Commissioner Robert Postal and Solicitor Stephen Snook were absent.

Guests present were, Treasurer Diane Griffith, MCCF Warden Jason Kormanic, Housing Program Coordinator Melissa Stewart, CDBG Administrator Chastity Fultz, and Olivia Stewart and Zeyda Frye from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

- I. Invocation:** The Invocation was given by Commissioner Kodish.
- II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of September 21, 2023. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

- 1. General Fund, Accounts Payable
Ck. #'s 143321-143486 and EFT #'s 600765-600782 in the amount of \$659,080.31
- 2. Payroll
Ck. #'s 79703-79713 and EFT #'s 52245-52463 in the amount of \$487,462.21
- 3. 911 Account
Ck. #'s 52668-52671 and EFT #'s 21061 and 80000-80004 in the amount of \$10,155.17
- 4. CDBG Account
Ck. # 1696-1699 in the amount of \$98,812.90
- 5. Liquid Fuels Act 89 Account
EFT # 8133 in the amount of \$54.95
- 6. Act 152 Account
Ck # 7 in the amount of \$12,703.52

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT
9/19/2023-10/3/2023

General Account Starting Balance	\$2,180,847.13
DEBITS	
Deposits Receipts #117837-117963	782,997.41
Transfer from	
Transfer from 911	0.00
Voided Checks	0.00
Transfer from LEPC	0.00
Interest	11,983.50
TOTAL DEBITS	\$794,980.91
Bills Paid CK #S143321-143486 EFT #S 600765-600782	659,080.31
Transfer to Payroll CK 79703-79713 DD 52245-52263	487,462.21
Adjustment	0.00
NSF Check	0.00
Transfer to SFPP	0.00
TOTAL CREDITS	\$1,146,542.52
Ending Balance (Interest @ 4.550% as of 10/3/2023)	\$1,829,285.52
Capital Reserve Account	
Invested at JV Bank @ 4.550% as of 10/3/2023	\$20,076,783.67
Report Subject to Audit	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland: MC Salary Board
Personnel Meeting
2024 Budget Meetings (Agricultural Extension, 911, Maintenance, Human Services, Public Defender, Library, Courts)

Commissioner Postal: SEDA-COG Natural Gas Co-op
JVBDs Citizens Advisory Board
MC Human Services Department
DLI Board
Mifflin County Farm Bureau Annual Meeting
CCAP Community & Economic Development
JVBDs Executive Committee
MC Salary Board
PA DCED Town Hall
2024 Budget Meetings (Agricultural Extension, 911, DA, Victims Services, Correctional Facility, Children & Youth, Planning, Maintenance, Human Services, Public Defender, Library, Courts, Conservation District, Sheriff)
Internal Meetings (Personnel, Maintenance, Planning)

Commissioner Kodish: MC Salary Board
CCAP Deferred Compensation Committee
SEDA-COG Local Development Committee
SEDA-COG Board
Mifflin County Farm Bureau Annual Meeting
Area Agency on Aging Board
Regional Services Corporation Board
Call-A-Ride Services Board
PIMCC Finance Committee
2024 Budget Meetings (Agricultural Extension, 911, DA, Victims Services, Correctional Facility, Children & Youth, Planning, Maintenance, Human Services, Public Defender, Library, Courts, Conservation District, Sheriff)

VII. Public Comment:

None

VIII. New Business:

- A. Proclamation for the 115th Anniversary of the General Thomas Mifflin Chapter of the Daughters of the American Revolution (Dorothy Messimer, Chapter Regent and Sandy Dedmon)

PROCLAMATION FOR THE 115TH ANNIVERSARY OF THE GENERAL THOMAS MIFFLIN CHAPTER OF THE DAUGHTERS OF THE AMERICAN REVOLUTION

Whereas, The National Society Daughters of the American Revolution was founded on October 11, 1890 at a time when women felt a desire to express their patriotic feelings when they could not be included in men's organizations; and

Whereas, the DAR's objectives of historical preservation, educational and patriotic service to the country has remained the same for the past 125 years; and

Whereas, the General Thomas Mifflin Chapter of the DAR was organized on October 7, 1908; and

Whereas, the General Thomas Mifflin Chapter of the DAR is comprised of members from Juniata, Mifflin, and Perry Counties; and

Whereas, the members of the General Thomas Mifflin Chapter of the DAR have contributed countless hours of volunteer service to various causes over the past 115 years; and

Whereas, the members of the General Thomas Mifflin Chapter of the DAR are part of over a million members of the DAR; and

Now, therefore, be it resolved that the Mifflin County Commissioners do hereby proclaim October 7, 2023 as the 115th anniversary of the General Thomas Mifflin Chapter of the DAR.

Proclaimed this 5th day of October, 2023

Dorothy Messimer explained each daughter of the society highlights the importance of historical preservation, education, and patriotism. Service to America is one of their programs where each daughter donates her time to various endeavors. Daughters have donated their time not only to their own communities but also travel to other communities across the state to assist other chapters to honor revolutionary patriots, clean cemeteries, collect items for soldiers and veterans. There are over ninety chapters in Pennsylvania. The daughters in this local chapter donate their time to the Boy Scouts, their churches, serve on non-profit boards, grow vegetables for food banks, and place flags on patriots' graves on Memorial Day among other activities. This local chapter has donated approximately 800 hours to various entities in Pennsylvania.

Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

B. FFY 2023 Second Public Hearing CDBG

CDBG Administrator Chastity Fultz hosted the second CDBG Public Hearing for FFY 2023. The hearing began at 9:12 am. Ms. Fultz stated the purpose of the hearing is to announce the projects that have been selected to fund with this year's application and to give the public a chance to offer any comments, questions, or concerns. Ms. Fultz presented the allocations as follows:

Mifflin County	\$223,208
Armagh Township	\$ 94,749
Brown Township	\$ 95,796
Derry Township	\$130,321
Granville Township	\$101,554
Lewistown Borough	<u>\$145,546</u>
Total	\$791,174

Ms. Fultz then reported the approved projects as listed in Resolution No. 31 of 2023.

For Mifflin County Ms. Fultz noted the Lockport Stormwater Improvements Project was partially funded last year with commitment of total funds this year. Ms. Fultz stated only one application was received for County funds this year. The application came from Wayne Township who needs to upgrade water meters in the Shaverville Circle area and former Methodist campground area just outside of Newton Hamilton. Wayne Township has 85 customers receiving public water. Their current water meters are over twenty years old and having a lot of leaking issues. The township will be putting all the meters in a water meter pit at the public right of way. This will help determine if there is a leak through a notification warning of high usage which in turn, will prompt repairs. This is approximately a \$300,000 project. This year \$103,403.00 will be attributed to the project. All of next years funds will be allocated to the project and some of 2025 funds will also be applied to cover the costs. Administration fees of \$40,177 will go to the Mifflin County Planning and Development Department to cover the cost of salaries and staff operating costs.

Ms. Fultz then proceeded to recite the remainder of the projects and associated funds as listed for all other entities involved. Once all were announced, Ms. Fultz opened the floor to public comment.

Commissioner Kodish asked Ms. Fultz to explain some of the qualification that have to be considered when reviewing applications. Ms. Fultz state they must meet one of three national objectives. The three objectives are low to moderate income, demolition, or urgent need. They cannot cover regular maintenance or do an area where regular government business is held. Projects are limited to infrastructure repair, move, or extension.

With no other public questions or comments, the hearing concluded at 9:20 am.

C. Resolution No. 31 of 2023 Authorizing the submission of the FFY 2023 CDBG application

RESOLUTION NUMBER 2023-31

A resolution of the Mifflin County Commissioners, County of Mifflin, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant (CDBG) Program, as authorized under the Housing and Community Development Act [42 USC 5301 and 24 CFR Part 570], and further certifying compliance with the requirements of said program.

WHEREAS, it is necessary and in the public interest that the Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council, Pennsylvania, receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant program; and

WHEREAS, the Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council have the legal authority and responsibility under Act 179 to apply for Community Development Block Grant funds; and

WHEREAS, the Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council have undertaken a considerable citizen participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Development Plan ; and

WHEREAS, The Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council are familiar with the requirements of the program as provided for in the Housing and Community Development Act (HCDA) and the Community Development Block Grant regulations; and

WHEREAS, the Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council wish to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the Mifflin County Commissioners that the FFY 2023 CDBG application is hereby approved for the proposed activities listed below:

MIFFLIN COUNTY

1.	Lockport Stormwater Improvements	Replacement of stormwater pipes and upgrading stormwater collection facilities along Lockport Road in the Lockport Neighborhood of Oliver Township	\$79,628.00
2.	Wayne Township Water Meter Replacement Project	Replacement and relocation of water meters and meter pits in the area of Shaverville Circle and the old Methodist Campground that includes delivery costs of \$4,000.00.	\$103,403.00
3.	Planning and Administration	Administrative salaries and benefits	\$40,177.00
	Total CDBG Funding		\$223,208.00

ARMAGH TOWNSHIP

1.	Demolition of Residential Blighted Structures	Spot demolition of residential, blighted structures that includes delivery of \$4,000.00.	\$77,695.00
2.	Planning and Administration	Administrative salaries and benefits	\$17,054.00
	Total CDBG Funding		\$94,749.00

BROWN TOWNSHIP

1.	Walnut Street Sidewalk Project Phase 3	Installation of new and replacement of existing sidewalks along Walnut Street.	\$57,419.00
2.	Single-Family Housing Rehabilitation	Housing rehabilitation for an income eligible single-family home owner (project and delivery costs)	21,134.00
3.	Planning and Administration	Administrative salaries and benefits	\$17,243.00
	Total CDBG Funding		\$95,796.00

DERRY TOWNSHIP

1.	Yeagertown Area Road Reconstruction Phase 1	Road Reconstruction Project of First, Second, Third and Fourth Streets in Yeagertown.	\$106,864.00
2.	Planning and Administration	Administrative salaries and benefits	\$23,457.00
	Total CDBG Funding		\$130,321.00

GRANVILLE TOWNSHIP

1.	Single-Family Housing Rehabilitation	Housing rehabilitation for an income eligible single-family home owner (project and delivery costs)	\$83,275.00
2.	Planning and Administration	Administrative salaries and benefits	\$18,279.00
	Total CDBG Funding		\$101,554.00

LEWISTOWN BOROUGH

1.	West Fourth, West Fifth and North Grand Streets Reconstruction Project	Road reconstruction of blocks 0-100 blocks of West Fourth and West Fifth Streets and North Grand Street from West Market Street to Ridge Road that includes delivery of \$4,000.00.	\$123,715.00
2.	Planning and Administration	Administrative salaries and benefits	\$21,831.00
	Total CDBG Funding		\$145,546.00

BE IT FURTHER RESOLVED that the Mifflin County Planning and Development Department is authorized to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council agree to repay the proportion deemed ineligible from non-federal resources.

BE IT FURTHER RESOLVED, that the Community Development Plan was developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners of Mifflin County is empowered to place his/her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of Mifflin County.

I HEREBY CERTIFY that the above is a true and correct copy of a resolution adopted at a regular meeting of the Mifflin County Commissioners held on October 5, 2023.

Attest:

Date:



 Mark A. Sunderland, Chairman
 Mifflin County Commissioners

10/5/23



 Cathy L. Romig, Chief Clerk

10/5/23

CDBG Administrator Chastity Fultz stated this is for the acceptance of the projects as she presented during the CDBG second public hearing.

Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

- D. Request for exoneration of 2023 county real estate tax bill and relieve the Tax Collector from collecting this bill:

- Parcel No. 16,10-100,140 located in Derry Township – parcel was tax exempt as a county repository property for 2023 - \$308.30

Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

- E. Agreement with Center for Community Resources for services, supplies and training for the period September 1, 2023 through September 30, 2024 - \$25,000.00

Housing Program Coordinator Melissa Stewart stated this is just a sub-agreement with their list grant that currently funds the co-responders that report to calls with Lewistown and Regional Police Departments.

Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

- F. Reappointment of Tim Dunmire, McVeytown, PA to the Library Board for a three-year term

Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

G. Appointment of Rachael Steinbach, Reedsville, PA to the Library Board for a three-year term

Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

H. Grant Application for the Residential Substance Abuse Treatment Program at the Correctional Facility for the period January 1, 2024 through December 31, 2025 - \$193,102.00

Warden Kormanic explained the grant application is through the Pennsylvania Commission on Crime and Delinquency. The goal of the program is to improve patient recovery outcomes and treatment experiences to assure success.

Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

I. Reappointment of Mark Baker, Lewistown PA and Mark Conner, McVeytown, PA to the Solid Waste Authority for three-year terms

Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

J. Personnel:

- Resignation of Jordan Bell from Corrections Officer effective September 20, 2023
- Hiring of Robert Sidney for Part-time Corrections Officer effective September 24, 2023
- Promotion of Taylor Knight, Khaleema Mack and Garrett Nichols from Part-time Corrections Officers to Full-time Corrections Officers effective October 1, 2023
- Resignation of CDBG Administrator Chastity Fultz effective November 3, 2023

Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:26 am.

Secretary

ATTEST:

Chief Clerk