

***REGULAR MEETING OF THE BOARD  
OF MIFFLIN COUNTY COMMISSIONERS  
AGENDA***

May 2, 2024 at 9:00 a.m.

***I. Invocation:***

***II. Pledge of Allegiance:***

***III. Approval of Minutes:***

- Minutes April 18, 2024

***IV. Treasurer's Report/Approval of Bills:***

- General Fund:
  - a. Accounts Payable
  - b. Payroll
- 911 Telephone Account
- Liquid Fuel Accounts

***V. Meetings and Events:***

***VI. Public Comment:***

***VII. New Business:***

- A. Proclamation – May is Mental Health Awareness Month
- B. Proclamation – May is Motorcycle Safety and Awareness Month
- C. Proclamation – May 19-25, 2024 is EMS Week
- D. Proclamation – May 5-11, 2024 is Corrections Employee Week
- E. Request for exoneration of delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services from collecting this tax:
  - Parcel No. 04,04-0260--,001 - mobile home was removed
- F. Request for exoneration of 2024 county real estate tax bill and relieve the Tax Collector from collecting this bill:
  - Parcel No. 10,00-0117 located in McVeytown Borough - \$416.33 – Veterans exempt status
  - Parcel No. 17,13-0178 located in Granville Township - \$118.28 – Mobile home was removed
  - Parcel No. 17,13-0178,001 located in Granville Township - \$79.64 – Mobile home was removed
- G. Request for exoneration of 2023 county portion per capita taxes:
  - Newton Hamilton Borough Tax Collector Melody Kane – 1

- H. Contract with Patrick J. Zirpoli, LLC, Milanville, PA for the PREA (Prison Rape Elimination Act) Audit at the Correctional Facility - \$4,000.00 (Warden Kormanic)
- I. Proposal from Computer Information Systems (CIS), Highland Park, IL to provide data conversion and importation of the 911 CAD System - \$550,154.00 to be paid out of county 911 funds (Public Safety Director, Phil Lucas)
- J. Appointment of William Haughwout as the Chairman of the Agriculture Land Preservation Board
- K. 2024 Mifflin County Act 13 Marcellus Shale Legacy Funding Round II grant agreement, for the Wayne Township Canal Gatekeepers House fencing and landscaping project in the amount of \$5,194.00 (Planning Director, James Lettiere)
- L. Professional and Technical Services Agreement with SEDA-Council of Governments for the administration of the County's Whole-Home Repairs Program Grant (Planning Director, James Lettiere)
- M. Professional and Technical Services Agreement with SEDA-Council of Governments for the administration of the County's Housing Rehabilitation Program (HOME and CDBG) (Planning Director, James Lettiere)
- N. Notice of award to C&R Directional Boring, LLC in the amount of \$1,454,623.00 for the purchase and installation of potable water lines for the Hawstone SR33 water line improvement project in Granville Township (Planning Director, James Lettiere)
- O. Notice of award to SE Construction Group, LLC in the amount of \$980,471.00 for the purchase and installation of a potable water tank for the Hawstone SR33 water line improvement project in Granville Township (Planning Director, James Lettiere)
- P. Recommendation to begin negotiations with Michael Baker International, for the preparation of the County's ten (10) year Comprehensive Plan Update in the amount of \$142,236.00 (Planning Director, James Lettiere)
- Q. Personnel:
  - Rescind the resignation of Briana Estep from Children and Youth Caseworker
  - Resignation of Tim Miller from Part-time Corrections Officer effective April 21, 2024
  - Transfer of Logan Wincott from Children & Youth Caseworker to Judicial Assistant effective April 22, 2024
  - Hiring of Douglas Marks for Court Tipstaff effective May 6, 2024

**VIII. Adjournment:**