

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, September 23, 2023 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Robert Postal; Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, Mifflin County Solid Waste Authority Director Lisa Smith, Chief Probation Officer Nick Wolfkiel, Human Services Director Allison Fisher, Planning Director James Lettiere, CDBG Administrator Chastity Fultz, Doug Marks, Children and Youth Administrator Nicole Patkalitsky, Municipal Authority Director Craig Bubb, Mifflin County Historical Society Director Nancy Aurand, JVBDS Director Kathy Whalen, and Carter Lane and Avery Aurand from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: The Invocation was given by Commissioner Kodish.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of September 7, 2023. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 143166-143320 and EFT #'s 600751-600764 in the amount of \$846,445.84

2. Payroll

Ck. #'s 79696-79702 and EFT #'s 52025-52244 in the amount of \$357,282.99

3. 911 Account

Ck. #'s 52657-52667 and EFT #'s 21059-21060 in the amount of \$21,315.16

4. CDBG Account

Ck. # 1695 in the amount of \$85,000.00

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

**TREASURER'S REPORT
9/6/2023-9/19/2023**

General Account Starting Balance	\$2,912,854.86
DEBITS	
Deposits Receipts #117653-117834	471,536.10
Transfer from	
Transfer from 911	0.00
Voided Checks	185.00
Transfer from LEPC	0.00
Interest	0.00
TOTAL DEBITS	\$471,721.10
Bills Paid CK #'S143166-143320 EFT #'S 600751-600764	846,445.84
Transfer to Payroll CK 79696-79702 DD 52025-52244	357,282.99
Adjustment	0.00
NSF Check	0.00
Transfer to SFPP	0.00
TOTAL CREDITS	\$1,203,728.83
Ending Balance (Interest @ 4.550% as of 9/19/2023)	\$2,180,847.13
Capital Reserve Account	
Invested at JV Bank @ 4.550% as of 9/19/2023	\$20,001,013.07
Report Subject to Audit	

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:	County Record Improvement Fund County Architect Meeting Employee Handbook Revision Review
Commissioner Postal:	Central County Youth Center Executive Committee PA Opioid Trust Chamber of Commerce/MC Airport County Record Improvement Fund EFSP/MCHS in Juniata County SEDA-COG JRA CCAP Juvenile Justice call Geisinger Community Needs CCAP Guiding Principles Ad Hoc Committee LEO Meeting in Lewisburg WOB Meeting in Lewisburg Team Meeting Mifflin County Library CCAP Board Meeting Internal Meetings: Bridge Meeting, Blight Program, Act 13, Employee Handbook Revision Review
Commissioner Kodish:	SEDA-COG Personnel Committee Library Board Regional Services Corporation Board Regional Services Finance Committee Library Project Planning County Record Improvement Fund Area Agency on Aging Board Internal Meetings; Elections Office 2024 Budget, Veterans Office 2024 Budget, Tax Services 2024 Budget, Prothonotary 2024 Budget, Employee Handbook Revision Review

VII. Public Comment:

None

VIII. New Business:

A. October 2023 is Proclaimed as National Disability Employment Awareness Month

**"NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH"
October 2023**

WHEREAS, The purpose of National Disability Employment Awareness Month is to educate about disability employment issues and celebrate the many and varied contributions of America's workers with disabilities; and

WHEREAS, The history of National Disability Employment Awareness Month traces back to 1945 when Congress enacted a law declaring the first week in October each year "National Employ the Physically Handicapped Week;" and

WHEREAS, In 1962, the word "physically" was removed to acknowledge the employment needs and contributions of individuals with all types of disabilities; and

WHEREAS, In 1988, Congress expanded the week to a month and changed the name to National Disability Employment Awareness Month; and

WHEREAS, The 2023 theme, "Advancing Access and Equity" recognizes the importance of ensuring all people have equal opportunity to contribute their skills and talents; and

WHEREAS, Workplaces welcoming of the talents of all people, including people with disabilities, are a critical part of our efforts to build an inclusive community and strong economy; and

WHEREAS, Activities during this month will reinforce the value and talent people with disabilities add to our workplaces and communities and affirm Juniata Valley Behavioral and Developmental Services' commitment to an inclusive community that increases access and opportunities for individuals with disabilities to live EVERYDAY LIVES.

NOW, THEREFORE, be it resolved that the Counties of Huntingdon, Mifflin and Juniata acting as Juniata Valley Behavioral and Developmental Services, in recognition of the importance of the message that people with disabilities add value and talent to our workplaces and communities, do hereby proclaim October 2023 to be "National Disability Employment Awareness Month" in Huntingdon County, Mifflin County and Juniata County encouraging all citizens to support individuals with disabilities to pursue goals of opportunity, full participation, economic self-sufficiency and independent EVERYDAY LIVES.

Juniata Valley Behavioral and Developmental Services Director Kathy Whalen thanked the Commissioners and spoke about envisioning a world where all differently abled are included and participating members of their community. She stated there are currently 42 employers that have diversified their workforce for 64 employees. The number of employers willing to diversify is growing every year. In celebration, JVBDS will be holding an event for their employees and employers on October 12th at Square One Clubhouse.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Mifflin County Anniversary Week Proclamation

Mifflin County Anniversary Week Proclamation

WHEREAS, Inhabitants of the Juniata Valley, then in Cumberland County, petitioned the General Assembly in 1788, and earlier, to form a new county; and

WHEREAS, said inhabitants cited the great distance from the courts and offices of the county seat in Carlisle; and

WHEREAS, Mifflin County was founded on September 19, 1789 by an act of the General Assembly; and

WHEREAS, Mifflin County was formed from parts of Cumberland and Northumberland Counties; and

WHEREAS, Mifflin County was named for Thomas Mifflin, Revolutionary War soldier, a signer of the U.S. Constitution and 1st Governor of Pennsylvania under that Constitution.

NOW, THEREFORE, We, the Mifflin County Commissioners, in celebration of Mifflin County's 234th Anniversary, do hereby proclaim this week "Mifflin County Week." We encourage all citizens to enjoy everything Mifflin County has to offer.

Proclaimed this twenty-first day of September, 2023.

Nancy Aurand from the Mifflin County Historical Society spoke briefly about the importance of remembering the county's birthday. She encouraged everyone to investigate the history of Mifflin County as well as their own personal history. Ms. Aurand noted the Mifflin County Historical Society Library is open to the public Tuesdays and Thursday from 10:00 am to 3:00 pm.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

C. Resolution No. 30 of 2023 Adoption of the Regional Municipal Waste Management Plan for Mifflin County

RESOLUTION No.30 of 2023
Adoption of the Regional Municipal Waste Management Plan
For Mifflin County

WHEREAS, Mifflin County is required by the Municipal Waste Planning, Recycling and Waste Reduction Act (the "Act"), 53 P.S. Section 4000.303, to adopt a municipal waste management plan for the processing and disposal of municipal waste generated within its boundaries; and

WHEREAS, the Act allows two or more counties to adopt and implement a single municipal waste management plan for the municipal waste generated in the combined area of the two counties; and

WHEREAS, the Mifflin County Solid Waste Authority has prepared a proposed regional municipal waste management plan as a non-substantial plan revision in accordance with the Act that provides for the County of Mifflin, with required review and input from Solid Waste Advisory Committees representing each of the counties, as the case may be (the "Regional Plan");

WHEREAS, the Regional Plan revision has been shared for review and comment with the Solid Waste Advisory Committee and Mifflin County municipalities, and any comments received have been considered in finalizing the Regional Plan revision; and

WHEREAS, the Commissioners of Mifflin County have reviewed the Regional Plan and believe it to be in the best interests of the citizens of Mifflin County that the Regional Plan be adopted.

NOW, THEREFOR, BE IT RESOLVED that the Commissioners of Mifflin County adopt the Regional Plan this 21st day of September, 2023.

ATTEST:


Cathy Romig, Secretary

COUNTY OF MIFFLIN:

By: 
Kevin P. Kodish, Commissioner

By: 
Mark Sunderland, Commissioner

By: 
Robert Postal, Commissioner

Lisa Smith, Mifflin County Solid Waste Authority Director stated the work on the 10-year regional management plan with the county, per delegation agreement to do the work, has been completed. It is now being offered for adoption by the Commissioners. Once approved by the county it will be submitted to the state for final approval.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- D. Subrecipient Agreement with the Mifflin County Municipal Authority for \$1,000,000.00 loan for expansion of public water services for unserved and underserved areas within Mifflin County

Municipal Authority Director Craig Bubb stated funds will be used to extend service to the Mifflin County Airport Authority. In-house labor will be used to complete the work which will reduce the cost of the project. The balance of the funds will be used to provide service to other locations. Commission Postal clarified this is for a period of ten years at no interest cost.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. Intermediate Punishment Program Grant Agreements for the period July 1, 2023 through June 30, 2024:

Chief Probation Officer Nick Wolfkiel explained these are agreements with treatment providers to deliver the latest evidence-based programs in an effort to reduce recidivism.

- a. Tri-County Drug & Alcohol Abuse Commission - \$2,520.00
- b. CenClear Counseling - \$28,020.00
- c. Brighter Visions Counseling - \$29,340.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. Sub-Grantee Agreement with Blue Juniata Grants, LLC, Lewistown, PA

Human Services Director Allison Fisher explained a needs assessment is done every ten years based on the census. It drives all the efforts in their office since it is based on the most current data. There are grant funds to cover the cost of the agreement.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Assurance of Compliance for the 2023-2024 Human Services Plan

Human Services Director Allison Fisher stated this is a yearly submission presented for signature.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Agreement with Juniata Valley Tri-County Drug and Alcohol Abuse Commission, Lewistown, PA for Coordination of Services for the period September 30, 2023 through September 29, 2024 - \$38,761.00

Human Services Director, Allison Fisher said this is a continuation of an existing program.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Memorandum of Understanding with Lewistown Borough for the Landlord Assistance Website

Human Services Director, Allison Fisher explained this is a new partnership the Borough of Lewistown. A need for more resources for landlords was identified at a recent meeting. The intended website will be modeled after websites being utilized by other communities with success. This will be for Borough landlords only however, if it works it will be expanded to landlords throughout the county.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Project Modification Request for the VOCA Grant reducing salary expenses and increasing supplies

Human Services Director, Allison Fisher said they have identified expenses that are not being utilized or are needed so they would like to make those funds available for use elsewhere.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

K. Conflict Counsel Public Defender Services Agreement with Robert Ferguson, Esquire, McClure PA, for the period January 1, 2024 through December 31, 2024- \$3,333.33 per month

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

L. Application for County Aid – 2023 Allocation:

- a. Oliver Township - \$3,175.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

M. Act 13 Open Space Program

Planning Director James Lettiere stated they are requesting the release of \$70,000.00 from Act 13 funding allowing municipalities and legal nonprofit entities to apply for these as grant funds. They are also requesting approval to amend the application and grant program guidelines as prepared and presented to the Commissioners.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

N. Cooperation Agreement with Lewistown Borough for the Valley Street Demolition Project - \$12,703.52

CDBG Administrator Chastity Fultz stated this is for the demolition of the building at the corner of Third Street and Valley Street.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

O. Application and Agreement for the Act 152 Demolition Program for the Lewistown VFW Project \$22,715.63

CDBG Administrator Chastity Fultz explained this project is located on Chestnut Street. The original VFW post was demolished after a fire. This is for properties located next to the VFW property. The properties were donated to the VFW and now need to be torn down. The VFW is requesting \$22,715.63 which is half the total funds of \$45,431.25.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

P. Memorandum of Understanding between Mifflin County, Mifflin County Housing Authority and Seda-Council of Governments for the Department of Housing and Urban Development (HUD) funded housing projects

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Q. Purchase of Service Agreement for use, if needed, by Children and Youth:

Children and Youth Administrator Nicole Patkalitsky explained these are for renewal of annual contracts for child service providers

- a. Clearfield County Children and Youth, Clearfield, PA at \$15.00-\$45.00 per day
- b. Diakon Child, Family and Community Ministries, Topton, PA at \$46.00-\$94.63 per day

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

R. Personnel:

- Resignation of Michael Moyle from Part-time Sheriff Deputy effective August 31, 2023
- Resignation of Jay Boreman from Part-time Corrections Officer effective September 8, 2023
- Hiring of Vadim Yoder and Lauren Speece for Part-time Correction Officers effective September 18, 2023
- Hiring of Noe Montesinos for Part-time Correction Officer effective September 25, 2023
- Hiring of Abigail Yoder for Children and Youth Caseworker effective September 25, 2023
- Retirement of Doug Marks from Housing Rehabilitation Specialist effective November 3, 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:46 am.

Secretary

ATTEST:

Chief Clerk