

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, January 18, 2024 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Assistant Charity Larson

Guests present were, Treasurer Diane Griffith, Physical Plant Director Lonnie Griffith, Chief Probation Officer Nick Wolfkiel, Emergency Management Director Phil Lucas, Planning Director James Lettiere, MC Library Executive Director Susan Miriello, MC Library Children’s Librarian Kelly Rodenbaugh, Register and Recorder Ellen Amspacker, Helen Kirk, and Ava Liebegott and Gracen Haines from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. Invocation:** The Invocation was given by Commissioner Kodish.
- II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of January 4, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

- 1. General Fund, Accounts Payable
Ck. #'s 144560-144781 and EFT #'s 601178-601290 in the amount of \$1,297,985.33
- 2. Payroll Account
Ck. #'s 79767-79771 and Direct Deposit Advice #'s 53788-54004 in the amount of \$373,510.18
- 3. 911 Account
Ck. #'s 52723-52729 and EFT #'s 80031-80033 in the amount of \$77,208.06
- 4. Liquid Fuels Act 89 Account
EFT #'s 1730-1731 in the amount of \$22,385.00
- 5. LEPC Account
Ck. # 1583 in the amount of \$199.28

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

V. Treasurer’s Report:

**TREASURER’S REPORT
1/3/2023-1/16/2024**

General Account Starting Balance	\$1,118,442.15
DEBITS	
Deposits Receipts #119073-119252	1,742,171.82
Transfer from	
Transfer from 911	29.65
Voided Checks	0.00
Transfer from LEPC	322.24
Interest	0.00
TOTAL DEBITS	\$1,742,523.71
CREDITS	
Bills Paid CK #'S144560-144781 EFT #'S 601178-601290	1,297,985.33
Transfer to Payroll CK 79767-79771 DD 53788-54004	373,510.18
Adjustment	0.00
NSF Check	0.00
Transfer to SFPP	0.00
TOTAL CREDITS	\$1,671,495.51
Ending Balance (Interest @ 4.550% as of 1/16/2024)	\$1,189,470.35

Capital Reserve Account
Invested at JV Bank @ 4.550% as of 1/16/2024 \$16,697,320.42

Report Subject to Audit

Motion was made by Commissioner Kodish to approve the Treasurer’s Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Postal:

*MC Library Bid Opening
Record Improvement Fund
Meeting with Senator Judy Ward
SEDA-COG Joint Rail Authority
JBI Annual Dinner
Mifflin County Academy
United Way
Internal: MCCF; Tax Claim; MCPD; EMS;
Maintenance; Bridge Program*

Commissioner Kodish:

*Meeting with Physical Plant Director
Library Project Bid Opening
Area Agency on Aging Board
Record Improvement Fund Meeting
Act 13 Meeting with Planning Director
Meeting with Emergency Services Director
Library Board
County Bridge Program Meeting
Meeting with Warden and Deputy Warden
Meeting with Director of Tax Claim*

Commissioner Wise:

*MC Library Bid Opening
Record Improvement Fund
ARPA Meeting
Mifflin County Academy
County Bridge Program Meeting
Internal: MCCF; Tax Claim; EMS;
Maintenance; Planning; Register & Recorder*

VII. Public Comment:

None

VIII. New Business:

A. Request for exoneration of 2023 county portion per capita taxes:

- Lewistown Borough Tax Collector Erin Anewalt – 150
- Armagh Township Tax Collector Crystal Heister – 9

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Resolution No. 31 of 2024 fixing the 2024 tax rate

Resolution 31-2024

A Resolution of the County of Mifflin, Commonwealth of Pennsylvania, fixing the tax rate for the Year 2024 and appropriating specific sums estimated to be required for the specific purpose of the County Government, hereinafter set forth, during the fiscal year.

Be it Resolved and Enacted, by the Board of Commissioners of the County of Mifflin, Commonwealth of Pennsylvania;

WHEREAS, that a tax is set and the same is hereby levied on all real property within said County subject to taxation for County purposes for the Fiscal year 2024, as follows:

Tax rate for general County purposes shall be 15.77 mills of each dollar of assessed value; and

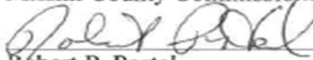
WHEREAS, A Per Capita tax on persons is set and the same is hereby levied on all persons subject to taxation for County purposes for Fiscal Year 2024, at the rate of five dollars (\$5.00); and

WHEREAS, for the expenses of the County for the Fiscal Year 2024 the following amounts are hereby appropriated from the revenues available for the Fiscal Year for specific purposes set forth, which amounts are more fully itemized in the County Budget on file in the office of the County Commissioners; and

WHEREAS, any Resolution, or part of Resolution, conflicting with this Resolution be and the same is hereby repealed insofar as the same affects this Resolution.

ADOPTED this 18th day of January, 2024 to be effective January 1, 2024.

Mifflin County Commissioners


Robert P. Postal


Kevin P. Kodish


Noah D. Wise


Cathy L. Romig, Chief Clerk

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- C. Re-opening the 2024 Act 13 Marcellus Shale Legacy Fund application process for round 2 - \$45,449.00

Planning Director James Lettiere explained the initial Act 13 in round 1 was set at \$70,000.00. Three projects were funded leaving a residual of \$45,449.00. He is requesting the Commissioners approve reopening bids for round 2 beginning Monday, January 22, 2024. Application guidelines will remain the same except projects approved in round 1 will be ineligible for funding in round 2. The submission deadline will be March 11, 2024.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- D. Payment application No. 1 for the Juniata River Trail Phase 2 Project – Jay Fulkroad & Sons, Inc. - \$132,229.33

Planning Director James Lettiere stated this is payment 1 of a total contract cost of \$597,743.60. Funding is provided by the PA Department of Conservation and Natural Resources with \$295,000.00 and the Department of Community and Economic Development Commonwealth Finance Authority with \$200,000.00. The balance of the match for the DCNR portion will be paid from Act 13 money and private donation. The project will consist of a 10' hiking and biking trail approximately 3100 feet long parallel to the Juniata River.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. Award low bidders on the Mifflin County Library Alterations and Additions Phase I Project:

Physical Plant Director Lonnie Griffith explained this is for Phase 1 of the Mifflin County Library project. This phase consists of primarily mechanical upgrades. Mr. Griffith is requesting award of the low bidders as presented pending submission of all required agreements and bonds.

- a. WSL – General – Base Bid - \$568,407.00
- b. Allied – HVAC – Base Bid, plus alternate #3 - \$592,000.00
- c. Benell – Plumbing – Base Bid - \$120,000.00
- d. Lepley – Electric – Base Bid - \$203,206.00

Susan Miriello thanked the Commissioners for their commitment to the project. Ms. Miriello also spoke briefly about the library's new service to the public. The library is now offering fingerprinting through Identigo. This service will be available in the temporary library office housed in the Mifflin County courthouse until library renovations are complete.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. CoStars Enrollment form for Electricity Procurement Services

Physical Plant Director Lonnie Griffith is requesting to engage in another three-year contract with CoStars. The previous contract worked out well and proved to save the county money.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Youth Level of Service Usage Agreement for the period January 1, 2024 through December 31, 2024

Chief Probation Officer Nick Wolfkiel stated this is their evidence based and risks needs tool. This helps them determine probation levels for youth coming into service. Youth statistics can be found on the JCJC website.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. Pennsylvania Emergency Management Agency 911 Statewide Interconnectivity Funding Grant Agreement - \$49,641.75

Emergency Management Director Phil Lucas explained this is a supplemental grant used for wireless and next generation systems. This supports the systems and keeps them up to date. There is no requirement for county matching funds.

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- I. Reappointment of Mary Herto to the Mifflin County Municipal Authority for a five-year term

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- J. Appointment of Loren Kauffman to the Mifflin County Industrial Development Authority for a four-year term

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- K. Reappointment of Mark Lawson to the Mifflin County Housing Authority for a five-year term

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- L. Vault Preservation Project Proposal from Kofile Technologies, Inc. for the deed books and vitals - \$29,952.00

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- M. Vault Preservation Project, Phase 2, Proposal from Kofile Technologies, Inc. for the orphan's court and will books - \$33,082.00

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- N. Offer for Parcel No. 16,43-0080-,000 located in Derry Township that is currently in repository for unsold properties - \$25.00

Motion was made by Commissioner Kodish to reject the offer. Commissioner Wise seconded the motion. The motion was unanimously approved to reject.

- O. Offer for Parcel No. 16,03-0120A-,000 located in Derry Township that is currently in repository for unsold properties - \$25.00

Motion was made by Commissioner Kodish to reject the offer. Commissioner Wise seconded the motion. The motion was unanimously approved to reject.

- P. Offer for Parcel No. 16,17-0380--,000 located in Derry Township that is currently in repository for unsold properties - \$1,001.00

Motion was made by Commissioner Kodish to accept the offer. Commissioner Wise seconded the motion. The motion was unanimously approved to accept.

- Q. Personnel:

- Resignation of Bryanna Metz from Security Guard effective January 9, 2024
- Hiring of Logan Wincott for Children and Youth Caseworker effective January 10, 2024
- Resignation of Vadim Yoder from part-time Corrections Officer effective January 17, 2024
- Retirement of Brian Fleegal from 9-1-1 Supervisor effective January 26, 2024
- Hiring of Brian Fleegal for a part-time 911 Telecommunicator effective January 27, 2024
- Resignation of Matthew Lutz from part-time Corrections Officer effective January 25, 2024
- Hiring of Michael Fonti for the CDBG Grant Liaison effective January 22, 2024
- Resignation of part-time Corrections Officer Steawna Long effective January 19, 2024
- Resignation of Kaitlynn Kline from Law Clerk effective January 26, 2024
- Hiring of Rodney Kauffman and Robert Wagner for part-time Corrections Officers effective January 22, 2024

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:24 a.m.

Secretary

ATTEST:

Chief Clerk