

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, July 20, 2023 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Robert Postal; Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, Children and Youth Administrator Nicole Patkalitsky, Warden Jason Kormanic, Security and Training Manager Ryan Snyder, Candice Sunderland, Physical Plant Manager Lonnie Griffith, Director of Elections Paula Hoffman, Police Officers Andre French, Chad Brehman, and Derrick Bledsoe, 4-H Teen Council Advisor Clarissa Beaver, 4-H Teen Council participants Ava Kratzer, Hannah Beaver, Kale Beaver, and Paisley Beaver, Carol Baker, Sierra Bolger and Erin Thompson from the Lewistown Sentinel, and Connor Graham and Natalie Bickert from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of July 6, 2023. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. *General Fund, Accounts Payable*

Ck. #'s 142506-142680 and EFT #'s 600389-600503 in the amount of \$681,600.82

2. *Payroll*

Ck. #'s 79654-79659 and EFT #'s 50934-51150 in the amount of \$342,472.67

3. *911 Account*

Ck. #'s 52620-52628 and EFT #'s 21040-21042 in the amount of \$5,537.99

4. *LEPC Account*

Ck. # 1578 in the amount of \$55.71

5. *Liquid Fuels Account*

Ck. # 1723 in the amount of \$2,653.00

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

OFFICE OF THE
TREASURER OF MIFFLIN COUNTY

DIANE L GRIFFITH
COUNTY TREASURER

DANIEL Z SEARER
SOLICITOR



STEPHANIE J NEFF
1ST DEPUTY TREASURER

SUZANNE KOCHENDERFER
2ND DEPUTY TREASURER

COURTHOUSE
LEWISTOWN, PA. 17044
717-248-8439
717-242-5450 (FAX)

TREASURER'S REPORT
7/5/2023-7/18/2023

General Account Starting Balance	\$3,630,949.97
DEBITS	
Deposits Receipts #116835-117052	2,298,288.77
Transfer from	
Transfer from 911	14.20
Voided Checks	73,969.55
Transfer from LEPC	338.22
Adjustment	0.00
Interest	0.00
TOTAL DEBITS	\$2,372,610.74
CREDITS	
Bills Paid CK #S142502-142680 EFT #S 600389-600503	681,600.82
Transfer to Payroll	342,472.67
NSF Check	0.00
Transfer to SFPP	0.00
TOTAL CREDITS	\$1,024,073.49
Ending Balance (Interest @ 2.300% as of 7/18/2023)	\$4,979,487.22

Capital Reserve Account
Invested at JV Bank @ 2.300% as of 7/18/2023 **\$15,145,125.87**

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

*MIS Department Head
GIS Department Head*

Commissioner Postal:

*SEDA-COG Joint Rail Authority
DLI Executive Committee
Central Counties Youth Center Board
Central Counties Youth Center Personnel
Juniata River Trail Extension
Internal Meetings (MCP; IT; Maintenance;
Mapping)*

Commissioner Kodish:

SEDA-COG Personnel Committee

VII. New Business:

A. National Night Out Proclamation

Officer Andre French spoke stating National Night Out takes place the first Tuesday in August and was established 40 years ago. This is a special night that allows community members to interact with local police and first responders in a positive light. The event will be held at Kish Park. Opening remarks will be given by Commissioner Postal and Representative Kerry Benninghoff. There will be cars on display, a helicopter flyover and possible landing, JV Railroad will have an engine on display, and Mifflin County CYS will be doing a backpack give away just to name a few activities. There will be over 20 local agencies with stands and activities at the event.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Mifflin County 4-H Teen Council

Teen Council Advisor Clarissa Beaver stated explained the Teen Council is for those teens who participate in 4-H and show leadership skills. Ms. Beaver expressed thanks to the Mifflin County Commissioners for their support of the 4-H program as a whole. She stated Mifflin County 4-H is growing and currently has over 250 youth enrolled and 35 adult volunteers.

Teen council participant Ava Kratzer then spoke about some of the projects supported by the council. Ms. Kratzer stated through fundraising they have been able to raise money for Rescue Our Furry Friends and purchase food and supplies for the animals. They have also been able to use funds to help local nursing home residents by purchasing items used for craft and other enrichment activities.

C. Request for exoneration of 2023 county supplemental real estate tax bill and relieve the Tax Collector from collecting this bill:

- Parcel No. 18,07-0111I located in Menno Township – tax bill for this parcel has been paid - \$446.69
- Parcel No. 18,07-0111 located in Menno Township – tax bill for this parcel has been paid - \$217.86

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Rescind the action taken on June 29, 2023 to exonerate Menno Township Tax Collector Cindy Clever from collecting 2023 real estate tax bill no. 18-000327 - \$472.47 (tax bill was paid)

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Appointment of Melissa Stewart, Lewistown, PA to the Mifflin County Housing Authority for a five-year term – term expires December 31, 2027

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. Open bids for the Green Avenue Extended property

Only one bid was received. The bid was opened by Solicitor Snook and read by Commissioner Postal.

- MAB Holdings Inc. in the amount of \$101,000.00

Commissioner Postal stated the bid will be taken under advisement.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Physician Medication Assisted Treatment Services Agreement with Positive Recovery Solutions, LLC, Washington, PA

Mifflin County Correctional Facility Security and Training Manager Ryan Snyder explained this agreement is for a program assisted by Tri-County Drug and Alcohol for administration of the drug Vivitrol to inmates. Vivitrol is a long-acting treatment for drug dependency which can help prevent relapses into alcohol or drug abuse. Funding for the program comes from the Mifflin County Opioid Settlement Relief Fund meaning there is no cost to tax payers.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Inmate Communications General Service Agreement with Combined Public Communications, Cold Spring, Kentucky

Warden Kormanic explained the current inmate phone system is due to expire. After doing research they found the offerings from Combined Public Communications to meet the security needs of the facility. The tablets they can provide will include module for education, finance, law, parenting, health, religion, games, etc. The tablets would make it possible to do video visitations. The cost for the inmates would be less. Inmates would not have individual tablets. There would be a ratio of one tablet to three prisoners.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Inmate Messaging Service Agreement with Combined Public Communications, Cold Spring, Kentucky

Warden Kormanic stated this is part of the previous system upgrade discussed in item H above. Each inmate would be assigned an individual chirper for messaging purposes. This works best for the correctional facility to monitor the devices.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

J. Application of County Aid – 2023 Liquid Fuels Allocation:

- Menno Township - \$3,007.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

K. Purchase of Service Agreement for use, if needed, by Children and Youth

Children and Youth Administrator Nicole Patkalitsky presented the following for approval:

- Bethesda Lutheran Services, Meadville, PA for \$61.62-\$464.54 per day
- Summit Early Learning, Lewistown, PA for \$13.00-\$50.25 per day
- Raystown Developmental Services, Huntingdon, PA for \$74.68-\$96.56 per day
- Merakey, Harrisburg, PA for \$43.87-\$147.43 per day
- Corrine Lawhorn, Hatfield, PA for \$20.85 per hour
- Hunter Hepner, McCalisterville, PA \$20.45 per hour
- Tuscarora Intermediate Unit, McVeytown, PA for \$53.00-\$87.00 per hour
- Tuscarora Intermediate Unit, (Communities that Care) McVeytown, PA for \$129,000.00 per year

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

L. Personnel:

- Resignation of Brian Pully from Tipstaff effective July 14, 2023
- Hiring of Robin Wilson for Tipstaff effective July 24, 2024
- Resignation of Janet Headings from Tipstaff effective October 31, 2023
- Resignation of Probation Officer Claudia Kuhns effective July 27, 2023
- Hiring of Casey O'Dell for Children and Youth Placement Supervisor effective August 2, 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:37am.

Secretary

ATTEST:

Chief Clerk